



Cultural Districts Annual Report Form

Each Cultural District must complete and submit this Annual Report to the Office of Cultural Development (OCD) by January 31 for the preceding calendar year.

Please provide the following information:

A. Narrative (one page)

1. List and describe Cultural District accomplishments for the past year (Information may included status of renovation and other capital projects; infrastructure improvements; marketing efforts; impact on tourism; crime rate, etc.
2. List and describe proposed activities for the upcoming calendar year.
3. List any additional local incentives offered to businesses and/or qualifying residing artists in the district.
4. List and describe any actual or perceived benefits attributable to certification as a Cultural District, especially attendance numbers at events, numbers of events and activities, and quantifiable changes in art business activities.
5. List and/or describe the impact on property values.
6. Indicate the number or percent of vacant commercial and residential buildings; compare this to the vacancy before certification as a Cultural District.

B. Supplemental Materials

1. Promotional materials: brochures; web site notices; any marketing collateral
2. Publicity: newspaper, magazine, TV/radio; web postings

Important Note: Some pertinent information needed to complete the mandated biannual reports to the legislature will be gathered by the OCD and appended to the information reported by each Cultural District.

The following information will be collected internally within the OCD by accessing data tracked by the Office of Historic Preservation:

- The number, value, and type of historic rehabilitation tax credits applied for
- The number, value, and type of historic rehabilitation tax credits awarded
- The value of investment in the district through rehabilitation, building, or other projects

The following information will be provided to the OCD by the Louisiana Department of Revenue for each cultural District that has provided an accurate Business Inventory.

- The sales tax revenue generated in the district
- The value of sales tax exemptions claimed on sales of original works of art

Submit annually on or before January 31 each year to:

Cultural Districts
Annual Report for _____ (insert name of Cultural District)
PO Box 44247
Baton Rouge, LA 70804